

Agency Client #: \_\_\_\_\_

Name (Last, First, Middle)	Social Security Number	Marital Status <input type="checkbox"/> Married <input checked="" type="checkbox"/> Never Married <input type="checkbox"/> Formerly Married	Date of Birth	Age
Residence Address (Street, Apt. No., City, State, Zip)	County of Residence	Telephone Number (      )		

1. How many people are in the family? ..... \_\_\_\_\_

2. If client is married or is 20 years of age or older, what is the family's gross monthly income? ..... \$ \_\_\_\_\_ / per month

3. If client is unmarried and 19 years of age or younger, what is the client's own gross monthly income? ..... \$ \_\_\_\_\_ / per month

**How to Calculate the Gross Monthly Income** - If income is received in lump sums or at longer intervals than monthly, such as for seasonal employment, divide the income by the number of months the income is expected to cover. If paid weekly, multiply weekly income by 4.33. If paid every 2 weeks, multiply that by 2.165. If paid twice a month, multiply by 2.

Signature of Witness (if applicable)	Date
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Name of Agency \_\_\_\_\_ Signature – Agency / Staff Member \_\_\_\_\_ Date \_\_\_\_\_

Form 2025  
07/23/02 – Revised